

PERSON SPECIFICATION – Health and Safety Manager

QUALIFICATIONS	Essential	Desirable	How Identified
NEBOSH (National Examining Board for Occupational Safety and Health) National General Certificate in Occupational Health and Safety	*		Documents/Application Form
Chartered member of IOSH or an equivalent body		*	Documents/Application Form
Management qualification at Level 5 or above		*	Documents/Application Form
Mediation qualification/certification or willingness to achieve		*	Documents/Application Form
Formal coaching qualification		*	Documents/Application Form
EXPERIENCE			
A minimum of 2 years' experience in a similar role; evidence of achieving excellence in service provision	*		Application Form/Interview
Experience of working in the Health and Social Care or Not for Profit sectors		*	Application Form/Interview
Experience of applying health and safety legislation within a regulated environment		*	Application Form/Interview
Experience of creating and implementing Health and Safety systems and practices	*		Application Form/Interview
KNOWLEDGE			
Strong knowledge of UK Health and Safety Law and Legislation	*		Application Form/Interview
Applied knowledge of health and safety best practice	*		Application Form/Interview

Last review date: 10/01/2025

Next review date: 10/01/2027

Knowledge of health and safety requirements within health and social care		*	Application Form/Interview
SKILLS			
Ability to make informed decisions and to take decisive action	*		Application Form/Interview
Ability to communicate complex messages clearly to different audiences both verbally and in writing	*		Application Form/Interview
Ability to prioritise workload effectively to meet deadlines and deal with conflicting demands	*		Application Form/Interview
Excellent stakeholder management, interpersonal and negotiation skills	*		Application Form/Interview
Ability to provide advice and coaching to people at various levels	*		Application Form/Interview
A commitment to professional practice and continuous personal development.	*		Application Form/Interview
Full, clean driving licence and use of a vehicle	*		Application Form/Interview
Budgetary management		*	Application Form/Interview
Ability to speak Welsh		*	Application Form/Interview

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